The Pôle interordres de Montréal (PIM) wishes to support five concerted CEGEP / university projects to which it intends to allocate a maximum of $80 000 each over two years. A project must aim to promote the accessibility of people in higher education, in particular under-represented groups, or aim to improve the fluidity of training paths and harmonious and quality transitions in higher education. A guide to the presentation of proposals is available on the PIM website (https://pim.quebec/en/calls-for-projects).

# Indicate here to which theme your proposal corresponds:

Tick (x) the chosen theme

|  |  |  |
| --- | --- | --- |
| Accessibility in higher education |[ ]   | Harmonious transition in higher education |[ ]

Duly completed form to be e-mailed to the following address: llopez@rcm.quebec by midnight on February 28th, 2025.

# project presentation specifics:

* The teams are invited to read the Proposal Presentation Guide prepared for this purpose. It is available for download from the PIM website (<https://pim.quebec/en/calls-for-projects>).
* Terms followed by an asterisk in this form are defined in the appendix to the Guide to submitting project proposals.
* All proposals meeting the eligibility conditions will be evaluated according to a series of criteria specified in the Proposal Presentation Guide by an independent jury crated by PIM.

# eligibility requirements:

[ ]  Involve members of at least one CEGEP and one university that is part of the Pôle interordres de Montréal (PIM).

[ ]  Designate a project managing institution.

[ ]  Have the support of the management of each partner educational institution in the project.

[ ]  Attach a letter of support from each external partner.

[ ]  Submit an allocation formula for the project that does not require a financial contribution of more than $80 000 from PIM.

[ ]  Be for a minimum period of one year and a maximum of two years between the month of May 2025 and the end of June 2027.

[ ]  Register under one of the two themes presented in the previous section.

## Brief presentation of project

|  |
| --- |
| Project Title (Long Version) |
| Maximum of 150 characters |
|  |
| Project Title (Short Version) |
| Maximum of 60 characters (6 to 9 words) |
|  |
| brief presentation of project |
| Maximum of six lines in 10-point Arial font |
|  |
| Identification OF MANAGING INSTITUTION\* |
|  |  |
| Name: |  |  |
|  |  |
| project duration |
|  | One year | [ ]  |  | Three semesters | [ ]  |  | Two years | [ ]  |  |
| ANTICIPATED PIM CONTRIBUTION |
|  |  |
| Anticipated contribution from PIM | $ |  |
|  |  |

## projects contributors\* and external partners\*

|  |
| --- |
| COllege and university contributors\* |
|  |  |
| 1. | Surname: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | E-mail: |  |
|  |  |
| 2. | Surname: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | E-mail: |  |
|  |  |
| 3. | Surname: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | E-mail: |  |
|  |  |
| 4. | Surname: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | E-mail: |  |
|  |  |
| other contributors\* (if applicable) |
|  |

|  |
| --- |
| external partners\* (if applicable) |
|  |  |
| **1.** | Surname: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | Address: |  | E-mail: |  |
|  |  |
| **2.** | Surname: |  | First name: |  | Title: |  |
|  |  |
|  | Institution: |  | Address |  | E-mail: |  |
|  |  |
| other external partners (if applicable) |
|  |

## DETAILED Présentation OF projeCt

|  |
| --- |
| ISSUE / CHALLENGE IDENTIFIED |
| Maximum of two pages in 10-point Arial font |
|  |
| **Space Reserved For PIM*** The needs and the theme are clearly defined.
 |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |
| --- |
| Objectives pursued and relevance |
| Maximum of one page in 10-point Arial font |
|  |
| **Space Reserved For PIM*** The objectives pursued are clear.
* The objectives pursued are pertinent to the needs identified.
 |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |
| --- |
| METHODOLOGy |
| Maximum of two pages in 10-point Arial font |
|  |
| **Space Reserved For PIM*** The way in which the expected results are to be measured is clearly described.
* The proposal is based on pedagogical, scientific or technological knowledge mastered by the members of the project team.
 |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |
| --- |
| Roles and responsibilities of contributors (including external, if applicable) |
| Maximum of one page in 10-point Arial font |
|  |
| **Space Reserved For PIM*** The project is the outcome of a consultation and collaboration between the participating CEGEP and university.
* The roles and responsibilities of project team members are well defined.
* If the project includes external collaborations, the contribution of these partners is well described.
 |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |
| EXPECTED IMPACT/INFLUENCE, BENEFITS AND FINDINGS CONSIDERING, IN PARTICULAR, THE RESULTS INDICATORS IDENTIFIED BY THE MINISTÈRE DE L’ENSEGNEMENT SUPÉRIEUR |
| Maximum of half a page in 10-point Arial font |
|  |
| **Space Reserved For PIM*** Expected results are clearly described and take into account the results indicators defined by the Ministry of Higher Education.
* The benefits of the project for the partner institutions and the Montréal region are clearly demonstrated.
 |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |
| --- |
| PROMOTION, INTERVENTION AND DISSEMINATION PLAN OF DELIVERABLES |
| Maximum of half a page in 10-point Arial font |
|  |
| **Space Reserved For PIM*** The proposal includes a plan for the promotion, intervention or dissemination of the deliverables within the networks of PIM member institutions (and beyond, where applicable).
 |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |
| --- |
| PROJECT TIMELINE |
| Maximum of one page in 10-point Arial font |
|  |
| **Space Reserved For PIM*** The schedule demonstrates the quality of the project planning.
 |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |
| --- |
| Budget |
| **REVENUES** |  |
|  |  |
| Contribution from PIM (maximum $80 000 for two years or $40 000 for one year) |  |
|  |  |
| Other contributions (if applicable)] |  |
|  |  |
| **TOTAL** |  |
|  |  |
| **EXPENSES** |  |
|  |  |
| Salaries and human resources |  |
|  |  |
| Participant-related expenses |  |
|  |  |
| Travel and hospitality expenses |  |
|  |  |
| Equipment and materials |  |
|  |  |
| Communication and dissemination |  |
|  |  |
| External services |  |
|  |  |
| Training and development |  |
|  |  |
| **TOTAL** |  |
| **Space Reserved For PIM*** The budget is realistic, taking into account the objectives pursued.
 |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

## Signatures of directors of participating institutions

|  |
| --- |
| I, the undersigned, hereby declare:* That all information set out in this grant application and attachments are, to the best of my knowledge, accurate; and,
* That I have obtained the approval of all institutions and organizations associated with the project.
 |
|  |  |
| 1. | Name of managing institution: |  | Date: |  |
|  |  |
|  | Signature of college director general or university vice-president: |  |
|  |  |  |
|  | Print Name: |  |
|  |  |
| 2. | Name of institution: |  | Date: |  |
|  |  |
|  | Signature of college director general or university vice-president: |  |
|  |  |  |
|  | Print Name: |  |

|  |
| --- |
| **Space Reserved For PIM** |
| **GLOBAL EVALUATION** |
|  |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |
|  |
| **Comments** |
| Main **strengths** (3):  |
| 1.2.3. |
| Main **weaknesses** (3):  |
| 1.2.3. |
| **Evaluator’s conflict of interest declaration** |
| I declare that:[ ]  I have no direct or indirect conflict of interest in relation to the project.[ ]  I have an apparent conflict of interest.Specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name and signature of evaluator:  | Date:  |
|  |  |