The Pôle interordres de Montréal (PIM) wishes to support five concerted CEGEP / university projects to which it intends to allocate a maximum of $80 000 each over two years. A project must aim to promote the accessibility of people in higher education, in particular under-represented groups, or aim to improve the fluidity of training paths and harmonious and quality transitions in higher education. A guide to the presentation of proposals is available on the PIM website (https://pim.quebec/en/calls-for-projects).

# Indicate here to which theme your proposal corresponds:

Tick (x) the chosen theme

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Accessibility in higher education |  |  | Harmonious transition in higher education |  |

Duly completed form to be e-mailed to the following address: [llopez@rcm.quebec](mailto:llopez@rcm.quebec) by midnight on February 28th, 2025.

# project presentation specifics:

* The teams are invited to read the Proposal Presentation Guide prepared for this purpose. It is available for download from the PIM website (<https://pim.quebec/en/calls-for-projects>).
* Terms followed by an asterisk in this form are defined in the appendix to the Guide to submitting project proposals.
* All proposals meeting the eligibility conditions will be evaluated according to a series of criteria specified in the Proposal Presentation Guide by an independent jury crated by PIM.

# eligibility requirements:

Involve members of at least one CEGEP and one university that is part of the Pôle interordres de Montréal (PIM).

Designate a project managing institution.

Have the support of the management of each partner educational institution in the project.

Attach a letter of support from each external partner.

Submit an allocation formula for the project that does not require a financial contribution of more than $80 000 from PIM.

Be for a minimum period of one year and a maximum of two years between the month of May 2025 and the end of June 2027.

Register under one of the two themes presented in the previous section.

## Brief presentation of project

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Project Title (Long Version) | | | | | | | | | | | | | | |
| Maximum of 150 characters | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Project Title (Short Version) | | | | | | | | | | | | | | |
| Maximum of 60 characters (6 to 9 words) | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| brief presentation of project | | | | | | | | | | | | | | |
| Maximum of six lines in 10-point Arial font | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | |
| Identification OF MANAGING INSTITUTION\* | | | | | | | | | | | | | | |
|  | | | | | |  | | | | | | | | |
| Name: | |  | | | | | | | |  | | | | |
|  | | | | | |  | | | | | | | | |
| project duration | | | | | | | | | | | | | | |
|  | One year | |  |  | Three semesters |  |  | Two years | | | |  |  |
| ANTICIPATED PIM CONTRIBUTION | | | | | | | | | | | | | | |
|  | | | | | |  | | | | | | | | |
| Anticipated contribution from PIM | | | | | | $ | | | | |  | | | |
|  | | | | | | | | |  | | | | | |

## projects contributors\* and external partners\*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| COllege and university contributors\* | | | | | | | |
|  | | | |  | | | |
| 1. | Surname: |  | First name: |  | | Title: |  |
|  | | | |  | | | |
|  | Institution: |  | | E-mail: |  | | |
|  | | | |  | | | |
| 2. | Surname: |  | First name: |  | | Title: |  |
|  | | | |  | | | |
|  | Institution: |  | | E-mail: |  | | |
|  | | | |  | | | |
| 3. | Surname: |  | First name: |  | | Title: |  |
|  | | | |  | | | |
|  | Institution: |  | | E-mail: |  | | |
|  | | | |  | | | |
| 4. | Surname: |  | First name: |  | | Title: |  |
|  | | | |  | | | |
|  | Institution: |  | | E-mail: |  | | |
|  | | | |  | | | |
| other contributors\* (if applicable) | | | | | | | |
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| --- | --- | --- | --- | --- | --- | --- |
| external partners\* (if applicable) | | | | | | |
|  | | | |  | | |
| **1.** | Surname: |  | First name: |  | Title: |  |
|  | | | |  | | |
|  | Institution: |  | Address: |  | E-mail: |  |
|  | | | |  | | |
| **2.** | Surname: |  | First name: |  | Title: |  |
|  | | | |  | | |
|  | Institution: |  | Address |  | E-mail: |  |
|  | | | |  | | |
| other external partners (if applicable) | | | | | | |
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## DETAILED Présentation OF projeCt

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ISSUE / CHALLENGE IDENTIFIED | | | | |
| Maximum of two pages in 10-point Arial font | | | | |
|  | | | | |
| **Space Reserved For PIM**   * The needs and the theme are clearly defined. | | | | |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Objectives pursued and relevance | | | | |
| Maximum of one page in 10-point Arial font | | | | |
|  | | | | |
| **Space Reserved For PIM**   * The objectives pursued are clear. * The objectives pursued are pertinent to the needs identified. | | | | |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| METHODOLOGy | | | | |
| Maximum of two pages in 10-point Arial font | | | | |
|  | | | | |
| **Space Reserved For PIM**   * The way in which the expected results are to be measured is clearly described. * The proposal is based on pedagogical, scientific or technological knowledge mastered by the members of the project team. | | | | |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Roles and responsibilities of contributors (including external, if applicable) | | | | |
| Maximum of one page in 10-point Arial font | | | | |
|  | | | | |
| **Space Reserved For PIM**   * The project is the outcome of a consultation and collaboration between the participating CEGEP and university. * The roles and responsibilities of project team members are well defined. * If the project includes external collaborations, the contribution of these partners is well described. | | | | |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |
| EXPECTED IMPACT/INFLUENCE, BENEFITS AND FINDINGS CONSIDERING, IN PARTICULAR, THE RESULTS INDICATORS IDENTIFIED BY THE MINISTÈRE DE L’ENSEGNEMENT SUPÉRIEUR | | | | |
| Maximum of half a page in 10-point Arial font | | | | |
|  | | | | |
| **Space Reserved For PIM**   * Expected results are clearly described and take into account the results indicators defined by the Ministry of Higher Education. * The benefits of the project for the partner institutions and the Montréal region are clearly demonstrated. | | | | |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| PROMOTION, INTERVENTION AND DISSEMINATION PLAN OF DELIVERABLES | | | | |
| Maximum of half a page in 10-point Arial font | | | | |
|  | | | | |
| **Space Reserved For PIM**   * The proposal includes a plan for the promotion, intervention or dissemination of the deliverables within the networks of PIM member institutions (and beyond, where applicable). | | | | |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

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| --- | --- | --- | --- | --- |
| PROJECT TIMELINE | | | | |
| Maximum of one page in 10-point Arial font | | | | |
|  | | | | |
| **Space Reserved For PIM**   * The schedule demonstrates the quality of the project planning. | | | | |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Budget | | | | |
| **REVENUES** | | |  | |
|  | | |  | |
| Contribution from PIM (maximum $80 000 for two years or $40 000 for one year) | | |  | |
|  | | |  | |
| Other contributions (if applicable)] | | |  | |
|  | | |  | |
| **TOTAL** | | |  | |
|  | | |  | |
| **EXPENSES** | | |  | |
|  | | |  | |
| Salaries and human resources | | |  | |
|  | | |  | |
| Participant-related expenses | | |  | |
|  | | |  | |
| Travel and hospitality expenses | | |  | |
|  | | |  | |
| Equipment and materials | | |  | |
|  | | |  | |
| Communication and dissemination | | |  | |
|  | | |  | |
| External services | | |  | |
|  | | |  | |
| Training and development | | |  | |
|  | | |  | |
| **TOTAL** | | |  | |
| **Space Reserved For PIM**   * The budget is realistic, taking into account the objectives pursued. | | | | |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | **EXCELLENT** |

## Signatures of directors of participating institutions

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| I, the undersigned, hereby declare:   * That all information set out in this grant application and attachments are, to the best of my knowledge, accurate; and, * That I have obtained the approval of all institutions and organizations associated with the project. | | | | | | |
|  | | |  | | | |
| 1. | Name of managing institution: |  | | Date: |  | |
|  | | |  | | | |
|  | Signature of college director general or university vice-president: | | | | |  |
|  |  | | | | |  |
|  | Print Name: | | | | |  |
|  | | |  | | | |
| 2. | Name of institution: |  | | Date: |  | |
|  | | |  | | | |
|  | Signature of college director general or university vice-president: | | | | |  |
|  |  | | | | |  |
|  | Print Name: | | | | |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Space Reserved For PIM** | | | | | |
| **GLOBAL EVALUATION** | | | | | |
|  | | | | | |
| **INSUFFICIENT** | **WEAK** | **GOOD** | **VERY GOOD** | | **EXCELLENT** |
|  | | | | | |
| **Comments** | | | | | |
| Main **strengths** (3): | | | | | |
| 1.  2.  3. | | | | | |
| Main **weaknesses** (3): | | | | | |
| 1.  2.  3. | | | | | |
| **Evaluator’s conflict of interest declaration** | | | | | |
| I declare that:  I have no direct or indirect conflict of interest in relation to the project.  I have an apparent conflict of interest.  Specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | |
| Name and signature of evaluator: | | | | Date: | |
|  | | | |  | |